

**Regions for Sustainable Change Project**  
**Working Groups Meetings and 3<sup>rd</sup> Steering Committee Meeting**  
**29 September – 1 October 2009**  
**Sofia, Bulgaria**

**AGENDA**

**Day 1: Tuesday 29<sup>th</sup> September 2009, STEERING COMMITTEE MEETING**

**Venue: Bulgarian Ministry of Regional Development and Public Works, 17-19 "St.st. Kiril and Metodii" Str., 1st floor, Presscenter Hall**

TIME	AGENDA ITEM	PARTICIPANTS
17:30 - 18:20	<b>Update on financial and administrative issues</b> - financial claims, reporting, etc.	All partners and the project team
18.20 - 19:00	<b>Status of the project implementation</b> - brief overview of the project activities vis-a-vis the overall work plan	All partners and the project team

**Day 2: Wednesday 30<sup>th</sup> September, WORKING GROUP MEETINGS**

**Venue: Sveta Sofia Hotel, 18<sup>th</sup> Pirotska str. Sofia 1000**

TIME	AGENDA ITEM	PARTICIPANTS
8.30 – 9.00	<b>ARRIVALS/COFFEE</b>	
9.00 – 9.15	<b>INTRODUCTION</b> Introduction of everyone; overview of the agenda	All partners and the project team
9.15 – 10:45	<b>SESSION ON BASELINE ASSESSMENT</b>	
	Presentation of the draft report; discussion	All partners and the project team
10:40-11-00	<b>COFFEE BREAK</b>	
11.00 - 12:30	<b>SESSION ON BASELINE ASSESSMENT (cont.)</b>	All partners and the project team

TIME	AGENDA ITEM	PARTICIPANTS
12.30 – 13.30	LUNCH BREAK	
13.30 – 15.30	<b>SESSION ON INDICATORS AND CRITERIA</b>	
	Updated list of indicators and criteria; plan for preparation of the report	WG members/interested partners and the project team
15.30 - 15.45	COFFEE BREAK	
15.45-16.30	<b>WORKING GROUP EXTERNAL COMMUNICATION AND DISEMINATION</b>	
	Update on external communication activities: project website, 1 <sup>st</sup> newsletter and preparation of the 2 <sup>nd</sup> ; dissemination activities, etc.	WG members/interested partners and the project team
16.30 – 18:00	<b>WORKING GROUP SEA APPROACHES</b>	
	Presentation of and discussion on the updated concept for WG activities and development of SEA discussion paper; roles and timeline.	WG members/interested partners and the project team
19:30	DINNER	

### Day 3: Thursday 1<sup>st</sup> October 2009 WORKING GROUP MEETINGS

Venue: Sveta Sofia Hotel, 18<sup>th</sup> Pirotska str. Sofia 1000

TIME	AGENDA ITEM	PARTICIPANTS
9.00 – 10.45	<b>WORKING GROUP MACRO-ECONOMIC ANALYSIS</b>	
	Update on the activities since March 2009; procurement process	WG members/interested partners and the project team
10:45-11.00	COFFEE BREAK	
11.00 – 12.30	<b>WORKING GROUP CAPACITY BUILDING</b>	
	Kick-off meeting for the working group. Planning the capacity building seminars, working group outputs, defining the roles and timeline.	All partners and the project team
12.30 – 13.30	LUNCH	